

**Berkeley County Business Education Partnership
2018-2019 GRANT APPLICATION**

Please follow the outline below when completing your type-written application:

1. Provide name, school, email address, and phone number.
2. Provide project title, summary of project, and amount of grant request.
3. Describe purpose and expected results of project.
4. Provide number of children who will be impacted by the project and their grade level.
5. Provide list of materials included in the grant request.
6. Provide budget for the project.

Cost of Project: _____
Amount of Grant Request: _____
Other funds: _____

If grant does not fully fund the project, please describe how additional funds will be obtained.

7. Provide any additional information that may demonstrate why this project should be selected to receive grant funding.

Submit Applications by mail or electronically to:

Berkeley County Schools' Communications Department
1453 Winchester Ave
Martinsburg, WV 25405
or
via email to Sharon Kisner
skisner@k12.wv.us

All applications must be received **no later than 4:00 p.m. on Friday, January 11, 2019.**

All information must be included to be considered for funding.