

HEDGESVILLE MIDDLE SCHOOL

By the Book Reference Guide 2018-2019

334 School House Drive

Hedgesville, WV 25427

(304) 754-3313

www.berkeleycountyschool.org/Domain/156

Elizabeth G. Adams, Principal

Bill Harper, Assistant Principal



EXCELLENCE IS IN THE A.I.R. – ACCOUNTABILITY. INTEGRITY. RESPECT

Welcome to HMS

We believe that it is our job to develop lifelong learners who value themselves and others, contribute to their community, and succeed in a changing world.

To help you achieve the goals of our school, we encourage these guidelines:

- Attend school regularly
- Support school activities
- Be on time & prepared for class
- Complete all assignments & homework
- Protect school property & equipment
 - Dress appropriately for school
 - Be a lady or a gentleman at all times
- Respect the rights & privileges of students & faculty
- Conduct yourself in & out of school in such a manner as to be above criticism

Communication

Along with sending home information and announcements, we also communicate announcements through NTouch messages and our HMS website. Please register for NTouch as a Hedgesville Middle School Parent by visiting: www.berkeleycountyschool.org/ntouch

Students & Parents will use Engrade to view grades, assignments and message teachers throughout the school year.

If you would like to speak to a teacher or schedule a meeting, they are best reached by e-mail or Engrade message.

Parent/Teacher Conferences

Tuesday, November 2, 2017

Thursday, January 11, 2018

Student Procedures

- 7:10-7:30 Doors Open- Breakfast & Lockers
- 7:30 Tardy Bell/Homeroom
- 7:45-10:54 1st-4th Periods
- 10:54-12:07 Lunch & 5th Period
- 12:11-2:28 6th-8th Periods
- 2:28 Dismissal (Bus & Parent Pick-Up)

Other Important Information

- Cell Phones- Students are not permitted to use cell phones during the school day. Students who are caught using a cell phone will have it confiscated for a parent to retrieve from the office.
- Water Bottles- Students may carry a CLEAR water bottle during the school day. It may only contain water. No tea, soda, etc... Faculty reserves the right to inspect bottles at any time.
- Lockers- Students will be assigned a locker and locker partner to store backpacks, books and other school items. Each person is responsible for the care and cleanliness of the locker.
- Planners- Students will receive a free planner at the beginning of the year and must carry the planner with them at all times. A replacement planner costs \$5.00.
- Leave Early & Bus Notes- If your student is scheduled to be picked up during the day, your student should bring a note to the office as soon as they arrive to school. Bus notes need to be signed by the office to ride home on the bus with another student. BOTH students need a note.
- Make-Up Work- It is the students' responsibility to obtain all make-up work from his/her teacher.

NONDISCRIMINATION STATEMENT

The Berkeley County public school district does not discriminate on the basis of race, color, creed, ancestry, familial status, religion, national origin, gender, sexual orientation, age, disability or other legally protected classification in its programs, activities or employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Ron Stephens, Assistant Superintendent
401 South Queen Street
Martinsburg, WV 25401
(304) 267-3500
restephe@k12.w.vus

WEBSITE ACCESSIBILITY

The Berkeley County School District is committed to making our content accessible to all members of the public, including those with disabilities. This includes parents, students, employees and all other associated with our district. We are in the process of updating our website to bring it into full compliance of the Web Content Accessibility Guidelines (WVAG) 2.0 Level AA and Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0.

If you find problems with our website and would like to provide feedback or report a concern, please via email (webmaster.berkeley@k12.wv.us) or at 304-267-3500.