



# IMPORTANT INFORMATION REGARDING UPDATED NTOUCH MESSAGING SYSTEM

*You may have already received this information via NTouch email on August 20<sup>th</sup> if your email address is on file at your child's school. If you did not receive this message, please read.*

August 2015

Berkeley County Schools uses NTouch to provide timely communication to parents and staff members on matters such as attendance, general interest activities and campus and district emergencies. The new provider for NTouch messaging is School Messenger.

The new system pulls your contact information directly from our student information system. **It is extremely important that you complete your child's student enrollment card in its entirety and return it immediately to the school office.** If you have not done so, we ask that you please submit the completed enrollment card to your child's school. Please be sure that you have supplied current **cell phone** and **email address** information on the enrollment card since that will be the primary means of contact on the new messaging system. You should also include a home phone number if that is different from your cellular number.

SNOW CLOSURES & WEATHER DELAYS ARE ANNOUNCED VIA NTOUCH. If you wish to receive these notifications via text and/or email, you must return the enrollment card to school AND notify the school office if any contact information changes during the school year. And you must optin to text messaging.

**In order to participate in the new service you must indicate your willingness to receive text messages\* to your phone.** We kindly request that you opt in to our text messaging system following the directions below. The process is simple and takes only a few seconds to complete.

**Simply text any one of the following words to the number 68453: subscribe, optin, yes**

You'll know you were successful if you receive the following reply message:

*You're now registered with the SchoolMessenger notification service. Reply STOP to cancel, HELP for help, Msg & data rates may apply. 3msgs/mo. Schoolmessenger.com/tm*

You'll want to complete the opt-in process for any wireless numbers from which you wish to receive text notifications.

Berkeley County Schools will be officially launching the new service on Tuesday, September 1<sup>st</sup>. Even though you have completed the optin process, you will not receive any text message prior to that date.

RECAP:

1. The student enrollment card provided by your school must be completed and returned to your child's school.
2. Text any one of the following words to 68453: subscribe, optin, yes
3. Receive a text reply that you have registered.
4. Begin receiving text notifications from Berkeley County Schools on Tuesday, September 1<sup>st</sup>.

*\*Please note, although the district does not charge you for this service, it does not pay for text message charges that may be incurred by you for sending or receiving text messages. Check with your wireless carrier for possible charges.*

*The NTouch service is provided by School Messenger. Information can be found at [www.SchoolMessenger.com/tm](http://www.SchoolMessenger.com/tm).*