BERKELEY COUNTY SCHOOLS
Martinsburg, West Virginia

BOARD OF EDUCATION MEETING
Monday, May 6, 2019
5:30 PM

The Board of Education of the County of Berkeley met in Regular Session on Monday, May 6, 2019 beginning at 5:30 PM, at Spring Mills High School, 499 Campus Drive, Martinsburg, West Virginia in the Auditorium and Cafeteria, with the following persons present:

Dr. William F. Queen, President
Dr. Darin Gilpin, Vice-President
Mr. Todd M. Beckwith, Member
Ms. Michelle Barnes-Russell, Member
Mr. Patrick Murphy, Member

Mr. Harold L. Hatfield, Interim Superintendent
Mrs. Margaret Kursey, Deputy Superintendent
Mr. Donnie Dellinger, Deputy Superintendent
Dr. Justin Schooley, Assistant Superintendent
Mr. Ron Stephens, Assistant Superintendent
Mr. David Banks, Assistant Superintendent
Dr. Veronique Walker, Associate Superintendent
Mr. Jim Butts, Treasurer
Mrs. Elaine Bobo, Director of Communications / Recruitment
Mrs. Sharon Kisner, Executive Secretary

5:30 PM – AUDITORIUM & CAFETERIA

I. CALL TO ORDER

President called the meeting to order at 5:30 PM. The following business was transacted:

II. WELCOME AND INTRODUCTION OF GUESTS

III. APPROVAL OF AGENDA

President Queen requested that the agenda be amended to include consideration of an architectural firm to handle the Comprehensive Educational Facilities Plan. Dr. Gilpin moved and Ms. Barnes-Russell seconded to approve the agenda as amended. Motion carried unanimously. Attachment 1

IV. TEACHER OF THE YEAR CEREMONY & RECEPTION

The 2019-2020 Teacher of the Year Ceremony was held in the auditorium with the introduction of the following finalists: Katie Baker, Bedington Elementary; Cassie Dunmire, Hedgesville Middle; Cynthia Evarts, Martinsburg South Middle; Karla Hilliard,
Spring Mills High and Davita Melander, Spring Mills Middle. Ms. Jana Stenson reflected on her experience as the current Teacher of the Year.

The program culminated with Interim Superintendent Hatfield announcing Mrs. Cynthia Evarts as the Berkeley County Schools’ 2019-2020 Teacher of the Year. Mrs. Evarts was presented a plaque and banner in honor of this award. The board recessed for the reception which was held in the cafeteria.

7:00 PM AUDITORIUM

V. A CARING EDUCATOR (ACE) – MAY

Ms. Michelle Martin, Pre-K Director introduced teacher, Ms. Tammy Shirley as the recipient of the May ACE award. President Queen presented Ms. Shirley a recognition plaque while offering appreciation for her work with the Pre-K students.

VI. CITIZENS’ FORUM

The Board received comments from Amanda Robinson and Damon Wright.

VII. CONSENT AGENDA

a) Minutes of April 24, 2019 Special – Attachment 3
b) Minutes of April 26, 2019 Special LSIC – Attachment 4
c) Minutes of April 27, 2019 Special – Attachment 5
d) Minutes of April 29, 2019 Regular – Attachment 6
e) Chaperone Requests – Attachment 7
f) Curricular and Extra-Curricular Trip Requests – Attachment 8
g) PASS Volunteers – Attachment 9
h) Use of School Property Requests – Attachment 10
 i) Budget Supplements / Transfers – Attachment 11
j) Payment of Bills / Approve Invoices – Attachment 12
k) Financial Report – Attachment 13

The Consent Agenda was presented. Mr. Beckwith moved and Dr. Gilpin seconded to approve the Agenda as presented. Motion carried unanimously.

VIII. PERSONNEL ACTIONS

Dr. Justin Schooley presented Professional and Service Personnel Actions dated May 6, 2019. Discussion followed. Mr. Beckwith moved and Dr. Gilpin seconded to approve the Professional and Service Personnel Actions as presented.

Mr. Murphy voted no on Personnel Action page 2, line 24, the transfer of Jason Kamlowsky from Assistant Principal, Musselman High, 215 days to Principal, Spring Mills High, 261 days, effective July 1, 2019 in opposition of the 261 day employment term. Motion carried 4 to 1. Attachment 14

IX. FIRE SYSTEM INSPECTIONS

Mr. Jim Butts presented the Fire Inspection Bid for the term of July 1, 2019 to June 30, 2020. Mr. Murphy moved and Mr. Beckwith seconded to approve the bid as presented. Motion carried unanimously. Attachment 15
X. **APPROVAL OF ARCHITECTURAL FIRM TO PERFORM BERKELEY COUNTY SCHOOLS’ CEFP**

Mr. Jim Butts provided information on the interviewing committee’s recommendation of an architectural firm to perform Berkeley County Schools’ Comprehensive Educational Facilities Plan for the period of 2020-2030, due July 1, 2020. The recommendation from the interviewing committee was to approve Thrasher Group Inc., for the fee of $75,000. Discussion followed.

Mr. Beckwith moved and Ms. Barnes Russell seconded to approve the recommendation as presented. Motion carried unanimously.

XI. **BOARD UPDATE**

Ms. Barnes-Russell apologized, on behalf of the Board, to Mr. Damon Wright for an overheard comment spoken during his citizens’ forum remarks on April 29th.

Mr. Murphy attended the Spring Mills High Schools’ Cardinal Players production of Annie. He offered congratulatory remarks and appreciation to the talented students.

XII. **SUPERINTENDENT UPDATE**

- Prom season for the 2018-19 school year concluded without incident.
- High School graduations will be held the week of May 20-23.
- The last day of the school year for students will be May 31, 2019.

XIII. **SUPERINTENDENT SEARCH**

President Queen stated that the superintendent search is ongoing and a candidate has not been selected for this position.

XIV. **PENDING LITIGATION**

Mr. Murphy moved and Ms. Barnes-Russell seconded to enter into Executive Session, as authorized under West Virginia Code §6-9A-4, for the purpose of discussing pending litigation. President Queen stated that no action will be taken in the Executive Session. Motion carried unanimously. The Board entered into Executive Session at 7:45 PM.

The Board returned to Open Session at 9:06 PM.

XV. **ADJOURNMENT**

With no further business, Mr. Beckwith moved and Mr. Murphy seconded to adjourn at 9:10 PM. Motion carried unanimously.

PRESIDENT: ______________________________

SECRETARY: ______________________________

DATE: ______________________________