The Board of Education of the County of Berkeley met in Regular Session on Tuesday, May 28, 2019 beginning at 7:00 PM, at Administrative Offices in the Board Room, 1453 Winchester Avenue with the following persons present:

Dr. William F. Queen, President  
Dr. Darin Gilpin, Vice-President  
Mr. Todd M. Beckwith, Member  
Ms. Michelle Barnes-Russell, Member  
Mr. Patrick Murphy, Member  
Mr. Harold L. Hatfield, Interim Superintendent  
Mr. Donnie Dellinger, Deputy Superintendent  
Dr. Justin Schooley, Assistant Superintendent  
Mr. Ron Stephens, Assistant Superintendent  
Mr. Bradley Sponaugle, Assistant Treasurer  
Mrs. Elaine Bobo, Director of Communications / Recruitment  
Mrs. Sharon Kisner, Executive Secretary  

I. CALL TO ORDER  
President Queen called the meeting to order at 7:00 PM. The following business was transacted:

II. WELCOME AND INTRODUCTION OF GUESTS  
President Queen welcomed guests and asked that they sign the attendance register located at the entrance door.

III. APPROVAL OF AGENDA  
Mr. Beckwith moved and Dr. Gilpin seconded to approve the Agenda as presented. Motion carried unanimously. Attachment 1  

IV. VOLUNTEER OF THE MONTH  
Principal Kim Agee, Bedington Elementary School introduced Tim Shirley as the recipient of the May Volunteer of the Month award. President Queen presented him a plaque of appreciation while thanking him for his service to the students of Bedington Elementary.
V. DISTINGUISHED SERVICE PERSONNEL AWARD (DSA) – MAY
Principal Mullenax, Eagle School Intermediate introduced, Robert Watson as the recipient of the May Distinguished Personnel Award. President Queen congratulated and thanked Mr. Watson for his service to Berkeley County Schools.

VI. DISTINGUISHED SERVICE PERSONNEL AWARD OF THE YEAR (DSA)
Ms. Bobo, Director of Communications and Recruitment introduced Charles Johnson, Print Shop Foreman as the recipient of Distinguished Service Personnel of the Year Award. A brief overview of the Print Shop history was presented. Congratulations were extended to Mr. Johnson by the Board.

VII. BCS 101 PARTICIPANT RECOGNITION
Ms. Bobo, Director of Communications and Recruitment gave an overview of BCS 101, a school district ambassador program, created to build knowledge of the school system. Participants from all walks of life represented the inaugural class.
Mrs. Bobo recognized attending participants, presented each a BCS lapel pin and thanked them for their commitment to the program.

VIII. CITIZENS’ FORUM
No requests to address the Board.

IX. CONSENT AGENDA
a) Minutes of May 1, 2019 Special – Attachment 2
b) Minutes of May 6, 2019 Regular – Attachment 3
c) Chaperone Requests – Attachment 4
d) Curricular and Extra-Curricular Trip Requests – Attachment 5
f) Policy for Comment & Review – Berkeley County File: BC Governance and Operations – County Board of Education Meetings – Attachment 7
g) Use of School Property Requests – Attachment 8
h) Budget Supplements / Transfers – Attachment 9
i) Payment of Bills / Approve Invoices – Attachment 10
j) Financial Report – Attachment 11
k) Treasurer’s Report – Attachment 12
The Consent Agenda was presented. Mr. Murphy moved and Ms. Barnes-Russell seconded to approve the Agenda as presented. Motion carried unanimously.

X. POLICY IJ ALTERNATIVE INSTRUCTION / HOME SCHOOLING
Mr. Hal VanMetre presented for approval Policy IJ Alternative Instruction/Home Schooling informing the Board that no comments were received during the review period. Discussion followed.
Dr. Gilpin moved and Mr. Beckwith seconded to approve the policy as presented. Motion carried unanimously. Attachment 13

XI. BID – GYMNASIUM FLOOR REFINISHING

Mr. Brad Sponaugle presented a bid for gymnasium floor refinishing. Mr. Murphy moved and Mr. Beckwith second to approve the bid as presented. Discussion followed. Motion carried unanimously. Attachment 14

XII. 2020 BUDGET APPROVAL

Mr. Brad Sponaugle reviewed the proposed 2020 Budget for the General Current Expense Fund, Special Revenue Fund and the Debt Service Fund.

Dr. Gilpin moved and Mr. Beckwith seconded to approve the Budget pending the West Virginia Department of Education’s approval. Motion carried 4 to 1.

In favor, President Queen, Vice President Gilpin, Mr. Beckwith and Ms. Barnes-Russell. Against, Mr. Murphy. Attachment 15

XIII. PERSONNEL ACTIONS

Dr. Justin Schooley presented Professional and Service Personnel Actions dated May 28, 2019 informing the Board that the name of Wilmer Barrett needed to be inserted on page 8 line 99 for Ratification of Suspension and Extend, Bus Operator, Transportation Dept., 200 Days, Effective 3/19/19 – TBD. Discussion followed.

Mr. Beckwith moved and Dr. Gilpin seconded to approve the Professional and Service Personnel Actions as presented. Discussion followed. No vote was taken, tabling the motion.

To further discuss personnel actions, Mr. Murphy moved and Ms. Barnes-Russell seconded to enter into Executive Session under West Virginia Code § 6-9A-4. Motion carried unanimously.

The Board entered into Executive Session at 8:03 P.M.

The Board returned to Open Session at 8:33 P.M.

With no further discussion, President Queen called for a vote on the tabled motion.

Ms. Barnes-Russell voted against the action listed on page 6, line 80, retirement of Margaret Kursey, Deputy Superintendent of Instruction, Central Office, 261 days, effective June 30, 2019 and voted in favor of the remaining 676 personnel actions.

Dr. Queen, Dr. Gilpin, Mr. Beckwith and Mr. Murphy voted in favor of all actions. Attachment 16

XIV. BOARD UPDATE

No update provided.
XV. SUPERINTENDENT UPDATE

Interim Superintendent Hatfield provided the following update:

- It was an honor to attend the four high school graduation ceremonies.
- Davis Funk, student at Spring Mills High received a perfect composite score of 36 on the ACT test. Congratulations to Davis on this achievement.
- The West Virginia Parent Teacher Association presented the following Berkeley County employees with state level awards:
  - Jim Holland, Musselman Middle, Principal of the Year;
  - Craig Dixon, Bunker Hill Elementary, Teacher of the Year; and
  - Christine Czaja, Eagle School Intermediate, Service Personnel of the Year.
- Fairmont State University recognized Mike Stiles, Musselman High, as the Outstanding Theatre Educator Alumni of the Year.
- Superintendent Hatfield provided Board Members information regarding nepotism and creating a position.
- Hedgesville High School’s Baseball team will compete against Hurricane High at the state competition on Friday.
- Congratulations to the Spring Mills High Boys’ Track Team for being named the AAA State Champions.
- Graduating Hedgesville High student, Chase DeLauter received the Gatorade Baseball Player of the Year scholarship. He will be attending James Madison University.

XVI. SUPERINTENDENT SEARCH

President Queen stated that a leading candidate has been identified and the Board is currently negotiating the terms of the contract. To ensure that this search process reaches a ratified agreement, the Board wishes to respect the confidentiality request of the candidate. The Board will be deliberating the contract terms of the lead candidate during executive session as well as the possible extension of the interim superintendent’s contract.

Dr. Gilpin moved and Mr. Beckwith seconded to enter into Executive Session under West Virginia Code § 6-9A-4 to discuss the terms of the prospective candidate and the possible extension of the interim superintendent’s contract. Motion carried unanimously.

The Board entered into Executive Session at 8:43 P.M.

The only vote that will be taken upon return to open session is the one regarding the interim superintendent’s contract.

Interim Superintendent Hatfield appointed Dr. Schooley his representative as superintendent for the remainder of the meeting following the Executive Session.

The Board returned to Open Session at 10:19 P.M.
Mr. Beckwith moved and Dr. Gilpin seconded to appoint Harold L. Hatfield as interim superintendent of schools and approve his contract, as authorized by West Virginia Code § 18-4-1 for a term beginning July 1, 2019 ending June 30, 2020, unless a superintendent is appointed sooner, at a salary of $19,500 monthly to include extraordinary living and travel costs and expenses the interim superintendent will occur by agreeing to serve. Motion carried unanimously.

XVII. ADJOURNMENT

With no further business, Dr. Gilpin moved and Mr. Beckwith seconded to adjourn at 10:23 P.M. Motion carried unanimously.

PRESIDENT: ______________________________

SECRETARY: ______________________________

DATE: ____________________