BERKELEY COUNTY SCHOOLS  
Martinsburg, West Virginia

BOARD OF EDUCATION MEETING  
Monday, June 3, 2019  
5:30 PM

The Board of Education of the County of Berkeley met in Regular Session on Monday, June 3, 2019 beginning at 5:30 PM, at Spring Mills High School, 499 Campus Drive, Martinsburg West Virginia in the Auditorium with the following persons present:

Dr. William F. Queen, President  
Dr. Darin Gilpin, Vice-President  
Mr. Todd M. Beckwith, Member  
Ms. Michelle Barnes-Russell, Member  
Mr. Patrick Murphy, Member  
Mr. Harold L. Hatfield, Interim Superintendent  
Mr. Donnie Dellinger, Deputy Superintendent  
Dr. Justin Schooley, Assistant Superintendent  
Mr. Ron Stephens, Assistant Superintendent  
Dr. Veronique Walker, Associate Superintendent  
Mr. Jim Butts, Treasurer  
Mrs. Elaine Bobo, Director of Communications / Recruitment  
Mrs. Sharon Kisner, Executive Secretary

I. CALL TO ORDER  
   President Queen called the meeting to order at 5:35 PM. The following business was transacted:

II. WELCOME AND INTRODUCTION OF GUESTS  
   President Queen welcomed guests and asked that they sign the attendance register.

III. APPROVAL OF AGENDA  
   Mr. Murphy moved and Mr. Beckwith seconded to approve the Agenda as presented. Motion carried unanimously. Attachment 1

IV. RETIREMENT CEREMONY AND RECEPTION  
   A retirement ceremony and reception was held to honor retiring personnel in the auditorium of Spring Mills High.

V. COUNSELOR OF THE YEAR  
   A brief overview of the nomination process for the Counselor of the Year was provided by Ms. Christi Heaton. Berkeley County Schools’ 2018-19 Counselor of the Year, Bethany Jennings, Spring Mills Primary was introduced by principal, Ms. Nicole Krause who recognized Ms.
Jennings work with students, parents and staff. A plaque of appreciated was presented to Ms. Jennings.

VI. A CARING EDUCATOR (ACE)
Mrs. Carol Hamilton introduced Lt. Col. James Guinan, Martinsburg High School as the recipient of the ACE award for June. Principal Sherman and ROTC cadets congratulated Lt. Col. Guinan with a standing round of applause. President Queen thanked him and presented a plaque of appreciation.

VII. MISS BERKELEY COUNTY SCHOOLS SCHOLARSHIP PAGEANT PRESENTATION
Mrs. Sherry Smith presented a report on the annual Miss Berkeley County Schools Scholarship Pageant providing a program booklet to board members. The following 2018 winners were introduced:
- Stormi Roach, Bunker Hill Elementary, Tiny Miss Berkeley County Schools;
- Ashlyn Weatherholtz, Mt. Ridge Intermediate, Little Miss Berkeley County Schools;
- Jessica Broadwater, Hedgesville Middle, Junior Miss Berkeley County Schools; and
- Sabrina Harrison, Martinsburg High, Miss Berkeley County Schools.

The students shared highlights of their year as pageant representatives, including activities and community service projects while thanking the board for continued support of the scholarship program. President Queen presented each student a certificate of recognition from Governor Jim Justice.

VIII. CITIZENS’ FORUM
The Board received comments from Joy Woofter-Rondon.

IX. CONSENT AGENDA
a) Minutes of May 28, 2019 Regular – Attachment 2
b) Curricular and Extra-Curricular Trip Requests – Attachment 3
c) Student Transfer Requests – Attachment 4
d) Use of School Property Requests – Attachment 5
e) Budget Supplements / Transfers – Attachment 6
f) Payment of Bills / Approve Invoices – Attachment 7

The Consent Agenda was presented. Dr. Gilpin moved and Ms. Barnes-Russell seconded to approve the Agenda as presented. Motion carried unanimously.

X. BERKELEY COUNTY PARKS & RECREATION BY-LAWS APPROVAL
Deputy Superintendent Dellinger introduced Parks and Recreation President, Jerry Williams to present revisions to the Martinsburg-Berkeley County Parks & Recreation Constitution and By-Laws. Discussion followed. Mr. Murphy moved and Mr. Beckwith seconded to approve the changes as presented. Motion carried unanimously. Attachment 8
XI. PERSONNEL ACTIONS
    Dr. Justin Schooley presented Professional and Service Personnel Actions dated Monday, June 3, 2019. Upon Interim Superintendent Hatfield’s recommendation, Mr. Beckwith moved and Dr. Gilpin seconded to approve the professional and service personnel actions as presented. Motion carried unanimously. Attachment 9

XII. BOARD UPDATE
    No update provided.

XIII. SUPERINTENDENT UPDATE
    The Rotary Club of Martinsburg/Sunrise distributed a string book bag containing 8 books to 650 second grade students to encourage summer reading. Over $28,000 was raised for this fourth year program entitled, Read Berkeley.
    The Martinsburg Rotary Club raised $15,000 which provided 14 sets of Ozobots for the elementary level schools.
    Thanks were extended to the Rotary Clubs.

XIV. SUPERINTENDENT SEARCH
    President Queen stated that a leading candidate has been identified and the Board is continuing negotiations.

    An executive session was requested by Ms. Barnes-Russell to further discuss the superintendent search. Motion carried unanimously.

    The Board entered into Executive Session at 8:35 P.M. President Queen stated that no action or vote would be taken upon return to open session.

    The Board returned to Open Session at 8:42 P.M.

XV. ADJOURNMENT
    With no further business, Dr. Gilpin moved and Ms. Barnes-Russell seconded to adjourn at 8:43 P.M. Motion carried unanimously.