

# INWOOD PRIMARY

## SHINING STARS



# By the book...

## Welcome to Inwood Primary School!

We are very excited to begin a new school year with all our new and returning families. While at Inwood Primary, your children will learn, grow, and have fun.

Primary years are vital to the foundation of a student's education. We will strive to provide academic, cultural, social, and emotional development to all students throughout the school year. Since children learn at different rates and in varying ways, our staff will help them achieve success in an atmosphere of compassion, praise, and encouragement.

Parent involvement is always encouraged and welcomed. When we all work together towards the same goal, our success can be limitless. Parents are welcome to join our PTO to support numerous events and activities throughout the school year. We look forward to helping your child reach and exceed their potential as an Inwood Primary Shining Star.



Sincerely,  
*Ryan Ott*, Principal

## Daily Schedule

8:05 AM... Office opens  
8:20 AM... Doors open for students  
Breakfast begins  
8:45 AM... Breakfast ends  
Instructional day begins  
*Students marked tardy after this time.*  
11:10-11:40 AM... 2<sup>nd</sup>/3<sup>rd</sup> grade lunch  
11:50 AM-12:20 PM... K/1<sup>st</sup> grade lunch  
3:15 PM... Dismissal begins  
4:00 PM... Office closes

## Check us out online!

Please check our website for the following important documents:

- Mission statement/Vision statement
- Arrival & dismissal procedures
- PBIS/Discipline program information
- Title I information

<https://www.berkeleycountyschools.org/inwood>

## Newsletter

A newsletter from the office will be issued monthly and sent home in your child's communication folder. Our newsletter includes upcoming events, achievements of students, and general information. Please read each newsletter and stay involved with our activities at Inwood Primary.

## Parent Visitation

We encourage parents to visit our school and participate in our activities. If you would like to visit a classroom, please make prior arrangements with your child's teacher. All visitors to our school must stop at the office, sign our visitor log, and pick up a visitor sticker for safety purposes. Please have picture identification to show to our office staff upon arriving at school. You are welcome to eat lunch with your child any day. Please call the office by 9:30 AM so that we may let our cafeteria staff know you will be coming. Lunch for an adult is \$4.00. Fast food and soda beverages are prohibited for lunch at our school.



# INWOOD PRIMARY **SHINING STARS**

## ALWAYS SHINING, ALWAYS LEARNING



### Emergency Card Information

Please fill out both sides of your child's emergency card completely and carefully. If your child becomes ill at school and we need to reach you, this information is critical. Please list any medical conditions that your child may have so that our school nurse is aware of this information. If any relevant information changes during the school year, please keep us updated by calling or sending a note.

### Ways We Communicate with Families

NTouch messages  
 Website: [Berkeleycountyschools.org/Inwood](http://Berkeleycountyschools.org/Inwood)  
 Email  
 Newsletters  
 Communication Folders  
 Planners

### Information to Return

- Emergency Card
- Student Emergency Dismissal Plan
- Parental Consent and Waiver Form for Technology Use
- Volunteer Form
- Free and Reduced Lunch Form
- Other Forms Given at Orientation

### PTO Information

Stay up to date with all of our PTO events, activities, and information at this website:

<https://sites.google.com/site/inwoodprimarypto/>

### Personal Property

Students who bring electronic devices to school must have them turned off and remain in their backpack. **All toys, games, trading cards, etc., should be kept at home.** The school administration and staff are not responsible for items that are lost, damaged, or stolen during the school day or on the bus.

Check our calendar, read important updates & announcements, and find links of interest on our website!



<https://www.berkeleycountyschools.org/inwood>

### Website Accessibility

The Berkeley County School District is committed to making our content accessible to all members of the public, including those with disabilities. This includes parents, students, employees and all others associated with our district. We are in the process of updating our website to bring it into full compliance of the Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0. If you find problems with our website and would like to provide feedback or report a concern, please contact us via email ([webmaster.berkeley@kl2.wv.us](mailto:webmaster.berkeley@kl2.wv.us)) or at 304-267-3500.

### Nondiscrimination Statement

The Berkeley County Public School District does not discriminate on the basis of race, color, creed, ancestry, familial status, religion, national origin, gender, sexual orientation, age, disability or other legally protected classification in its programs, activities or employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Ron Stephens, Assistant Superintendent, 401 South Queen Street, Martinsburg, WV 25401  
 304-267-3500, [Resteph@kl2.wv.us](mailto:Resteph@kl2.wv.us)