

BERKELEY COUNTY SCHOOLS
Martinsburg, West Virginia

BOARD OF EDUCATION MEETING
Monday, November 7, 2016
7:00 PM

The Board of Education of the County of Berkeley met in Regular Session on Monday, November 7, 2016 beginning at 7:00 PM, at the Central Office, 401 South Queen Street, Martinsburg, WV in the Dr. N. Blaine Grove Board Room with the following persons present:

Dr. William F. Queen, President
Dr. Darin L. Gilpin, Vice President
Mr. Todd M. Beckwith, Member
Ms. Michelle Barnes-Russell
Mr. Pat Murphy, Member

Mr. Manny Arvon, Superintendent
Mrs. Margaret Kursey, Deputy Superintendent
Dr. Justin Schooley, Associate Superintendent
Mr. Ron Stephens, Assistant Superintendent
Mrs. Elaine Bobo, Director of Communications and Recruitment
Mrs. Sharon Kisner, Communications Coordinator/Graphic Artist/Secretary III

I. CALL TO ORDER

President Queen called the meeting to order at 7:05PM. The following business was transacted:

II. WELCOME AND INTRODUCTION OF GUESTS

Guests were welcomed by President Queen and asked to sign the attendance register.

III. APPROVAL OF AGENDA

Mr. Murphy moved and Mrs. Barnes-Russell seconded to approve the agenda as presented. Motion carried unanimously. Att. #1

IV. CHAMPION FOR EDUCATION

Mrs. Elaine Bobo introduced Dr. Ryan McCarthy as the recipient of the Champion for Education Award for his commitment to cross-country programs in

Berkeley County Middle Schools. He was congratulated and presented a memento of appreciation.

V. A CARING EDUCATOR (ACE) AWARD

Mr. Ernie Dotson introduced Mrs. Cari Beth Faircloth, 8th Grade Reading/ ELA teacher at Musselman Middle, as the recipient of the November ACE award. Dr. Queen congratulated her and presented her a plaque of appreciation.

VI. BUS SAFETY POSTER WINNERS PRESENTATION

Mr. Brian Potts and Ms. Leslie Davy of the Transportation Department, introduced the following first place winners of the 2016 Bus Safety Poster Contest: Division I (K-2) Faith McDonald, Gerrardstown Elementary; Division 2 (3-5) Addison James, Eagle School Intermediate; and Division 3 (6-8) Grace Demmert, Mountain Ridge Middle. The students were presented a poster of their winning submission.

VII. WITH MATH I CAN PLEDGE

Mrs. Anne Laskey, Math Instructional Specialist, shared a video and PowerPoint presentation on the Math initiative "With Math I Can" being implemented in Berkeley County Schools. Board Members and attendees committed to achieve a growth mindset by repeating the "With Math I Can" pledge.

VIII. CITIZENS' FORUM

No requests were made to speak during Citizen's Forum.

IX. CONSENT AGENDA

- a) Minutes of October 17, 2016 Regular –Att. #2
- b) Chaperone Requests – Att. #3
- c) PASS Volunteer Requests – Att. #4
- d) Curricular & Extra-Curricular Trip Requests – Att. #5
- e) Policy for Comment & Review: Berkeley County File: GAB - Critical Needs Policy – Att. #6
- f) Policy for Comment & Review: Berkeley County File: IDF-Multicultural Education and Global Competency – Att. #7
- g) Use of School Property – Att. #8
- h) Budget Supplements/Transfers/Carryovers – on file in the Finance Office- Att. #9
- i) Payment of Bills / Approve Invoices – on file in the Finance Office - Att. #10

The Consent Agenda was presented. Dr. Gilpin moved and Mr. Beckwith seconded to approve the agenda as presented. Motion carried unanimously.

X. THE ROLE OF THE SCHOOL NURSE PRESENTATION

Mrs. Lora Crowell, Berkeley County Schools' Lead Nurse, presented on the Role of the School Nurse. Student health needs, statistics and daily nurse responsibilities were shared during the presentation. Discussion followed.

XI. POLICY FOR ADOPTION - BERKELEY COUNTY FILE: IFAA TEXTBOOK SELECTION AND ADOPTION POLICY

Mrs. Margaret Kursey presented the IFAA: Textbook Selection and Adoption Policy stating the changes and additions. Discussion followed. Mr. Murphy moved and Mr. Beckwith seconded to approve the policy as presented. Motion carried unanimously. Att. #11

XII. POLICY FOR ADOPTION - BERKELEY COUNTY FILE: GAE EMPLOYEE GRIEVANCE PROCEDURE POLICY

Dr. Justin Schooley presented the GAE: Employee Grievance Procedure Policy. Discussion followed. Motion carried unanimously. Att. 12

XIII. PERSONNEL ACTIONS

Upon Superintendent Arvon's recommendation, Personnel Actions dated November 7, 2016 were approved as presented by Dr. Justin Schooley with the following: on page 4, line 76, typographical error, change last name from Bank to Blank and on page 5, line 86 insert name, Ricky Stotler. Mr. Murphy moved and Mr. Beckwith seconded to approve as presented. Motion carried unanimously. Att. #13

XIV. BOARD UPDATE

Mr. Murphy mentioned that November 10th is the 241st birthday of the United State Marine Corps.

XV. SUPERINTENDENT UPDATE

- Superintendent Arvon gave an update on the 2015-16 Project Aware accomplishments.
- Superintendent Arvon also participated in the REL Appalachia webinar on November 2nd regarding the Recruiting and Retention of West Virginia educators.
- President Queen will accompany Superintendent Arvon on November 14th to Charleston for the \$4.9 million grant presentation to the School Building Authority.

XVI. ADJOURNMENT

With no further business, Mr. Murphy moved and Mr. Beckwith seconded to adjourn at 9:00PM. Motion carried unanimously.