

BERKELEY COUNTY SCHOOLS
Martinsburg, West Virginia

BOARD OF EDUCATION MEETING
Monday, December 19, 2016
7:00 PM

The Board of Education of the County of Berkeley met in Regular Session on Monday, December 19, 2016 beginning at 7:00 PM, at the Central Office, 401 South Queen Street, Martinsburg, WV in the Dr. N. Blaine Grove Board Room with the following persons present:

Dr. William F. Queen, President
Dr. Darin L. Gilpin, Vice President
Mr. Todd M. Beckwith, Member
Ms. Michelle Barnes-Russell

Mr. Manny Arvon, Superintendent
Mrs. Margaret Kursey, Deputy Superintendent
Mrs. Laura Sutton, Assistant Superintendent/General Counsel
Mr. Jim Butts, Treasurer
Mrs. Elaine Bobo, Director of Communications and Recruitment
Mrs. Sharon Kisner, Communications Coordinator/Graphic Artist/Secretary III

I. CALL TO ORDER

President Queen called the meeting to order at 7:03PM. Mr. Pat Murphy was not in attendance but joined the meeting via telephone. The following business was transacted:

II. WELCOME AND INTRODUCTION OF GUESTS

Guests were welcomed by President Queen and asked to sign the attendance register.

III. APPROVAL OF AGENDA

Mr. Beckwith moved and Mrs. Barnes-Russell seconded to approve the agenda as presented. Motion carried unanimously. Att. #1

IV. DISTINGUISHED SERVICE PERSONNEL AWARD

Dr. Ron Branch introduced Mrs. Sharon Kilmer, Secretary, Musselman Middle School, as the recipient of the Distinguished Service Award for December 2016. President Queen presented her a plaque of appreciation.

V. VOLUNTEER OF THE MONTH

Mr. Dan Comer, Athletic Director, Spring Mills High School, introduced Mrs. Vickie Brock as the December Volunteer of the Month. President Queen congratulated her and presented her a plaque of appreciation.

VI. CITIZENS' FORUM

Mr. Charles Wilson, on behalf of BCEA, addressed the Board regarding the local results of the A-F grading system.

VII. CONSENT AGENDA

- a) Minutes of December 5, 2016 –Att. #2
- b) Chaperone Requests – Att. #3
- c) Curricular & Extra Curricular Trip Requests – Att. #4
- d) Use of School Property – Att. #5
- e) Budget Supplements / Transfers – Att. #6
- f) Payment of Bills / Approve Invoices – Att. #7
- g) Financial Reports – Att. #8

The Consent Agenda was presented. Dr. Gilpin moved and Mr. Beckwith seconded to approve the Consent Agenda as presented. Motion carried unanimously.

VIII. TREASURER'S REPORT

Mr. Jim Butts, Treasurer presented the Treasurer's Report for month ending November 30, 2016. Ms. Barnes-Russell moved and Dr. Gilpin seconded to approve the Treasurer's Report as presented. Motion carried unanimously. Att. #9

IX. PERSONNEL ACTIONS

Upon Superintendent Arvon's recommendation, Personnel Actions dated, December 19, 2016 were presented by Mrs. Laura Sutton. Discussion followed. Mr. Murphy moved and Mr. Beckwith seconded to approve the Personnel Actions as presented. Motion carried unanimously. Att. #10

X. BOARD UPDATE

None given.

XI. SUPERINTENDENT UPDATE

- Reminder that the January Board Meetings will be held on the second and fourth Mondays in January; January 9 and January 23, 2017.
- Berkeley County Schools received \$4.9 million from the School Building Authority which included grant funding for the HVAC work.
- Last week, Superintendent Arvon met with House Education Chair, Paul Espinosa, Jill Upson and new Senator from Jefferson County, Patricia Rucker and shared a brief presentation on the recruitment and retention of teachers.
- A Board work session may be scheduled at the beginning of 2017 before the Legislation Session begins.
- Deputy Superintendent Dellinger is doing well and is home from his recent surgery.
- Wishes were extended for a wonderful holiday and Merry Christmas!

XII. EXECUTIVE SESSION

Per West Virginia Code §6-9A-4 to update the Board on the criminal investigation of a school resource officer. Dr. Gilpin moved and Mr. Beckwith seconded to enter into Executive Session. Motion carried unanimously. The Board entered at 7:30PM. No decisions were made during this session.

The Board returned from Executive Session at 8:43PM.

XIII. ADJOURNMENT

With no further business, Dr. Gilpin moved and Mr. Beckwith seconded to adjourn at 8:47PM. Motion carried unanimously.